

Constitution and Bylaws
of the
Wisconsin Association of Educational Opportunity Program Personnel
(WAEOPP)

June 2006

Article 1 – Name

The name of this Association shall be the Wisconsin Association of Educational Opportunity Program Personnel.

The Wisconsin Association of Educational Opportunity Program Personnel (hereafter referred to as WAEOPP or the Chapter) is a chapter of the Mid-America Association of Educational Opportunity Program Personnel (hereafter referred to as the Association).

Article 2 – Purpose and Objectives

The purpose of the Wisconsin Association of Educational Opportunity Program Personnel shall be to bring together into a work and study community those persons who have an active interest in or who are professionally involved in broadening accessibility to and ensuring success in formal postsecondary education. Major foci will be: 1) those elements which prepare and condition students for postsecondary educational experiences, and 2) institutional responses to the challenge of serving more diverse student populations. Although WAEOPP will have a broad base of student concern, it will be particularly concerned about those students who by reason of socio-economic station, ethnic definition, physical disability and/or restricted cultural educational experiences find themselves in a position of disadvantage with traditional mainstream American students.

The WAEOPP Chapter shall seek to accomplish its purpose by:

- 2.1. Promoting research, evaluation, programmatic and fiscal planning, and training inclusive of, but not limited to, conducting workshops and seminars and generally seeking to educate the public and public officials to the concerns of WAEOPP;
- 2.2. Developing the capability to make timely and meaningful responses to issues and concerns affecting the educational resources and environment of non-traditional students;
- 2.3. Encouraging the development and expansion of a communications network primarily for those persons professionally involved in educational opportunity programs and services;

- 2.4. Engaging in the specific and general coordination of efforts with other organizations and persons having a purpose supportive of or in harmony with WAEOPP concerns.

Article 3 – Membership

3.1 TYPES OF MEMBERSHIP

Membership in the Association is initiated through the Chapter. There will be no individual membership in WAEOPP apart from membership in the Association.

Membership in WAEOPP will consist of six types:

1. Active Professional
2. Associate
3. Affiliate
4. Student
5. Institutional
6. Honorary
7. Honorary Active Professional

3.2 ACTIVE PROFESSIONAL MEMBERSHIP

3.2.1 Active Professional Membership is for those persons engaged for at least 50%-time in the administration or general operation, including counseling and instruction, of TRIO or other educational opportunity programs. Such persons must be members of the Association, must reside or work within the Chapter's borders and must pay the annual dues established by the Association's Board of Directors.

3.2.2 Each Active Professional Member is entitled to have voice and one vote, and is eligible to hold office in the Chapter and/or the Association.

3.3 ASSOCIATE MEMBERSHIP

3.3.1 Associate Membership is for those persons who do not qualify for Active Professional Membership but support the purpose and objectives of the Chapter and the Association. Such persons must be members of the Association, must reside or work within the Chapter's borders and must pay the annual dues established by the Association's Board of Directors.

3.3.2 Each Associate Member is entitled to have voice and one vote, but is not eligible to hold office in the Chapter and/or the Association.

3.4 AFFILIATE MEMBERSHIP

- 3.4.1 Affiliate Membership is for those persons who support the purpose and objectives of the Chapter and Association but are not engaged directly in educational opportunity programs and services and who would rather make their contributions in other appropriate ways. Such person must be members of the Association, need not reside or work within the Chapter's borders, and must pay the annual dues established by the Association's Board of Directors.
- 3.4.2 Each Affiliate Member is entitled to have voice but no vote, and is not eligible to hold office in the Chapter and/or the Association.

3.5 STUDENT MEMBERSHIP

- 3.5.1 Student Membership is for those persons currently enrolled in TRIO/EOP-type programs or who are currently enrolled in high school or as undergraduates in institutions of higher education for not less than a 50% academic load. Such persons must be members of the Association, must reside or attend school within the Chapter's borders, and must pay the annual dues established by the Association's Board of Directors.
- 3.5.2 Each Student Member is entitled to have voice but no vote, and is not eligible to hold office in the Chapter and/or the Association.

3.6 INSTITUTIONAL MEMBERSHIP

- 3.6.1 Institutional Membership is open to institutions of postsecondary education and organizations having an interest in promoting the purpose and objectives of the Chapter and the Association. Institutional Members must be members of the Association, must be located within the Chapter's borders, and must pay the annual dues established by the Association's Board of Directors.
- 3.6.2 Each Institutional Member shall designate an individual to represent the institution in the affairs of the Chapter and the Association. This representative is entitled to have voice and one vote, but is not eligible to hold office in the Chapter and/or the Association.

3.7 HONORARY MEMBERSHIP

- 3.7.1 Nomination to Honorary Membership may be made by any Active Professional Member, Associate Member, or WAEOPP committee for consideration by the WAEOPP Executive Board. Honorary Membership may be conferred upon an individual, institution, organization, foundation, or business by a two-thirds vote of the Association Board of Directors in recognition of outstanding contribution to or support of the Association. Once conferred, Honorary Membership is perpetual unless or until otherwise determined by the Association Board of Directors. Honorary Members need not be members of the Chapter or the Association, nor reside in or be located within the Chapter's or the Association's borders. Annual dues are waived for Honorary Members.
- 3.7.2 Honorary Members are to receive recognition by annual publication of a roster of such members and by such other recognition as may be deemed appropriate by the Association Board of Directors.
- 3.7.3 Each Honorary Member is entitled to have voice but no vote, and is not eligible to hold office in the Chapter and/or Association.

3.8 HONORARY ACTIVE PROFESSIONAL MEMBERSHIP

- 3.8.1) Honorary Active Professional Membership is limited to current Active Professional in recognition of extraordinary service to the Association. Any Active Professional Member, Associate Member, Association committee, or Chapter may submit a nomination for Honorary Active Professional Membership for consideration by the Board of Directors. Once conferred, Honorary Active Professional Membership is perpetual unless or until otherwise determined by the Board of Directors. Annual dues are waived for Honorary Active Professional Members.
- 3.8.2) A past President of the Association will, five years from the completion of their term, be automatically recognized with an Honorary Active Professional Membership.
- 3.8.3) Honorary Active Professional Members are to receive recognition by annual publication of a roster of such members and by such other recognition as may be deemed appropriate by the Board of Directors.
- 3.8.4) Honorary Active Professional Members are entitled to both voice and vote in the affairs of the Association and are eligible to hold office as delineated in Article 5, Section 5.1 of this Constitution and Bylaws. However, Honorary Active Professional Members who wish to hold office must reside or work within the Association's borders.

3.9 COMMITTEE SERVICE

All Chapter members, regardless of category, are eligible to serve as chairs, conveners, facilitators, or members of any Chapter committee, subject to the terms stipulated in Article VI.

3.10 ASSOCIATION DUES

Annual dues for all members shall be established by action of the Association's Board of Directors.

3.11 MEMBERSHIP YEAR

The membership year shall begin at the point of the Association's receipt of an approved membership application accompanied by the appropriate dues and shall extend for 12 months. The point of receipt of an approved application establishes the anniversary and renewal date for each particular member, which shall remain the same for so long as the member maintains affiliation with the Chapter and the Association.

3.12 MEMBERSHIP MEETINGS

The Chapter shall meet semi-annually during the Chapter's Spring Conference and at the Association's Annual Fall Conference, and at any other time deemed necessary by the President. Each member shall receive notice of each meeting, time and place, at least twenty-one (21) days prior to the meeting date. A majority of the eligible voting members of the Association shall constitute a quorum at any general membership meeting.

Article 4 The Wisconsin Chapter of the Association

Section 4.1 THE ORGANIZATION OF THE CHAPTER

In compliance with The Association Constitution, only one Chapter shall be chartered in the state of Wisconsin.

Section 4.2 Reports

4.2.1) Annual Chapter Election Results. Within two weeks of the completion of The Chapter's annual elections, The President shall report The Chapter's results in writing to The Association Board of Directors.

- 4.2.2) Annual Chapter Reports. Thirty days prior to the Annual Meeting of the Association Delegates Assembly. The Chapter President shall submit a written annual report to The Association Board of Directors. Annual Chapter reports shall include a summary of The Chapter's activities and accomplishments, reports or summaries of all standing and special committees, and other activities, events, and matters deemed appropriate by The Association Board of Directors.

Section 4.3 INVOLUNTARY DISSOLUTION OF THE CHAPTER

- 4.3.1) When it is deemed in the best interests of The Association to do so, action to dissolve The Chapter may be initiated by petition of 100 voting members of The Association or by recommendation of The Association Board of Directors.
- 4.3.2) Before final action may be taken with respect to the dissolution of The Chapter, a notice of intent to dissolve must first be passed by a majority of the members of The Association Board of Directors present and voting. The chapter must be advised in writing of the reasons for the proposed action. The Chapter shall have until the next Annual Meeting of The Association (but in no case less than nine months) to affect remedial measures or otherwise bring itself into compliance with the Constitution and Bylaws of The Association.
- 4.3.3) A two-thirds vote of all members of The Association of all members of The Association Board of Directors of record shall be necessary for a recommendation to revoke the charter of The Chapter.
- 4.3.4) A two-thirds vote of The Association Delegate Assembly shall be necessary to revoke the charter of The Charter.

Article 5 Officers of the Chapter

Section 5.1 OFFICERS OF THE CHAPTER

- 5.1.1) The officers of The Chapter shall be President, President-Elect, Immediate Past-President, Secretary, and Treasurer.
- 5.1.2) All officers of the Chapter shall be elected at large from among the Active Professional Members of the Chapter. Elections will be administered and monitored by an outside contracted agency.
- 5.1.3) Newly elected officers will assume office at the close of the Chapter annual business meeting of the Association or on December 1, whichever is earlier.

- 5.1.4) The President-Elect shall assume the Presidency of the Chapter upon the death resignation, or impeachment of the President or upon the conclusion of the President's term. In the event of the President-Elect's death, resignation, impeachment, or ascension to the presidency, the vacancy shall be filled by a special at-large election, providing there are more than six months remaining in the normal term of office. If there is less than six months remaining in the normal term of office the position shall be entitled, Vice-President, and the vacancy shall be filled by a two-thirds vote of The Chapter Board of Directors upon nomination by the President. Such appointment shall be on an interim basis until the next general election of officers and shall not prejudice the election of the incumbent to a regular term or office.
- 5.1.5) Upon a vacancy in any office other than the Presidency, the Executive Board will appoint a member to fill the vacancy. This appointment is to be for no longer a period of time than that which remains for the elected term
- 5.1.6) Impeachment of elected officers may be effected by a two-thirds vote of The Chapter General Assembly upon, recommendation of The Chapter Board of Directors or a petition of 25 voting members of The Chapter.
- 5.1.7) If any officer, during the course of the term of office, fails to meet the membership requirement, the officer shall forfeit the right to such office. The Chapter Board will fill the vacancy as stated above.
- 5.1.8) Election and terms of WAEOPP officers are defined as follows: 1) the Chapter membership shall yearly elect a President-Elect, who shall serve one year as President-Elect, one year as President, and one year as Immediate Past-President; 2) the Chapter membership shall, during odd years, elect a Secretary to a two year term; 3) the Chapter membership shall, during even years, elect a Treasurer to a two year term.

Section 5.2 DUTIES OF OFFICERS

- 5.2.1) The President shall preside at all meetings of WAEOPP and shall be chairperson of and preside at all meetings of the Executive Board. He or she shall nominate the chairs and members of all committees to the Executive Board and shall be an ex-officio member of all committees. The President shall be a member of the Board of Directors of the Association and shall represent WAEOPP in that capacity. He or she shall submit a written annual report to the WAEOPP membership at the Chapter business meeting of the Association annual meeting. A copy of the report shall be submitted to the Board of Directors of the Association. The President shall perform other duties customary to that office and such additional duties as the membership shall direct him/her to perform.

- 5.2.2) The President-Elect's key role is to learn the duties and responsibilities of the WAEOPP Presidency during their year of service. The President-Elect shall perform the duties of the President in the event of a short-term absence of the President. The President-Elect chairs the Membership and Credentials Committee.
- 5.2.3) The Immediate Past-President shall serve as an advisor to the President and the President-Elect.
- 5.2.4) The Treasurer shall assure the proper receipt and expenditures of funds in accordance with the directives established by the Executive Board. The Treasurer shall submit an annual fiscal report at the Chapter business meeting of the Association annual meeting. The Treasurer shall submit up-to-date fiscal reports at all membership and Executive Board meetings. The Treasurer shall serve on the Chapter Spring Conference Committee to handle all fiscal matters related to the event. The Treasurer shall perform the duties customary to the office and such additional duties as the Executive Board shall direct.
- 5.2.5) The Secretary shall take minutes of all membership meetings and Executive Board meetings and shall submit such minutes in written form for approval. The Secretary is also responsible for maintaining the Chapter's archival records generated during his/her term of office. The Secretary shall perform the duties customary to the office and such additional duties as the Executive Board shall direct.

Section 5.3 COMPENSATION AND EXPENSES OF OFFICERS

No elected or appointed officers of The Chapter shall receive any compensation for services to The Chapter. Necessary travel expenses of any elected or appointed official may be paid from Chapter funds upon approval of the Executive Board

Section 5.4 VACANCIES IN OFFICE

Officers who have unexcused absences from two (2) consecutive meetings will be asked to resign from the Executive Board. The Executive Board will appoint a member to fill the vacancy, except as already explained in 5.1. This appointment is to be for no longer a period of time than that which remains for the elected term.

Article 6 – Executive Board

Section 6.1 COMPOSITION

The Executive Board shall include the President, President-Elect, Immediate Past-President, Secretary, Treasurer, and two (2) Members-at-Large.

Section 6.2 FUNCTION

The Executive Board shall have full authority to conduct the affairs of The Chapter during the interim period between meetings of the Membership. Such authority must remain within the provisions of this Constitution and Bylaws and must not conflict with or reverse decisions, actions, or policies established by the Membership.

Section 6.3 MEETINGS OF THE EXECUTIVE BOARD

- 6.3.1) The Executive Board shall meet prior to each meeting of the Membership. Additional meetings of the Executive Board may be called by the President, or by two members of the Executive Board upon notification to the President. The President shall notify each board member of the date, time and location of the meeting at least five (5) days prior to each Executive Board meeting.
- 6.3.2) Two-thirds of the Executive Board shall constitute a quorum at any official meeting of the Executive Board.
- 6.3.3) The President shall serve as chairperson and preside at meetings of the Executive Board. In the President's absence, the President-Elect shall preside.
- 6.3.4) Each member of the Executive Board is entitled to one vote when present at an Executive Board meeting. Only members of the Executive Board are entitled to vote.

Section 6.4 MEMBERS-AT-LARGE

- 6.4.1) The Chapter membership shall yearly elect, to a one-year term, two (2) Members-at-Large.
- 6.4.2) The Members-at-Large must hold Active Professional Membership status in the Association and the Chapter. The Members-at-Large shall forfeit the right to such office if they fail to meet the membership requirement during the course of the term of office.
- 6.4.3) The Members-at-Large will assume their place on the Executive Board at the close of the annual business meeting of the Association or on December 1, whichever is earlier.
- 6.4.4) The Members-at-Large have full voting rights and serve on or chair committees as requested.
- 6.4.5) Upon a vacancy of a Member-at-Large position, the Executive Board will appoint a member to fill the vacancy. The appointment is to be for no longer a period of time than that which remains for the elected term.

6.4.6) Members-at-Large who have unexcused absences from two (2) consecutive meetings will be asked to resign from the Executive Board. The Executive Board will appoint a member to fill the vacancy. The appointment is to be for no longer a period of time than that which remains for the elected term.

ARTICLE 7 The General Assembly (Annual Meeting)

Section 7.1 AUTHORITY, TIME, AND PLACE OF MEETING

The supreme authority of the Chapter shall be the General Assembly. The General Assembly shall meet annually at a time and place fixed by the Board of Directors. Written notices setting forth the place, date and time of the meeting must be sent by first class mail and electronic media to the addresses of record of all members at least 30 days before the meeting is held.

Section 7.2 MEMBERSHIP AND VOTING ELIGIBILITY

7.2.1) All categories of the Association membership are allowed to participate in General Assembly meetings as stipulated in Article 3 of this Constitution.

7.2.2) Only Active Professional, Associate, Institutional, and Honorary Active Professional members are permitted to vote on business of the Chapter.

7.2.3) At each meeting of the General Assembly the Membership and Credentials Committee shall certify and designate the eligible voting members.

Article 8 – Business Affairs

Section 8.1 POLICIES, PROCEDURES, AND PRACTICES

Except as otherwise provided for in this Constitution and Bylaws, the Board of Directors shall develop a Policies, Procedures and Practices Manual to govern the general operations of the Chapter. The initial policies, Procedures and Practices Manual shall be approved by the Board of Directors and submitted to the Membership for ratification. Thereafter it may be amended by action of the Board of Directors. It shall be the collective responsibility of the Chapter officers to maintain Policies, Procedures and Practices Manual to ensure that it remains current.

Section 8.2 FINANCIAL AFFAIRS

Except as otherwise provided for in this Constitution and Bylaws, the Board of Directors shall develop a Financial Affairs Manual to govern the general financial operations of the Chapter. The initial Financial Affairs Manual shall be approved by the Board of Directors and submitted to the Membership for ratification. Thereafter it may be amended by action of the Board of Directors. The Finance Committee shall be responsible for maintaining the Financial Affairs Manual to ensure that it remains current.

Section 8.3 SEVERABLE OR TRANSFERABLE

No member shall have any severable or transferable interest in the property of the Chapter.

Section 8.4 CONTROL AND MANAGEMENT

All Property of the Chapter shall be subject to the control and management of the Board of Directors. Any accumulation or disposal of property except upon dissolution of the Chapter must be approved in advance by the Board of Directors.

Section 8.5 DISPOSAL UPON DISSOLUTION

Upon dissolution of the Chapter, none of its property shall be distributed to any of the members and all such property shall be transferred to such other organization or organizations as the Board of Directors shall determine to have purposed and activities most nearly consonant with those of the Chapter provided that such other organizations shall be exempt under Section 501 (c) (3) or the Internal Revenue Code or corresponding provisions of the Internal Revenue Laws.

Section 8.6 APPROPRIATION OF CHAPTER FUNDS

No appropriations of Chapter funds shall be made except pursuant to the authority of the Board of Directors and as otherwise stipulated in the Financial Affairs Manual.

Provided funds are available, The Chapter may employ persons whose titles, duties, and remuneration shall be determined by the Executive Board. Such employees may be under bond for such amounts as may be determined by the Executive Board. Necessary expenses of any such employee may be paid from Chapter funds under policies established by the Executive Board.

Article 9 – Committees

Section 9.1 EXECUTIVE COMMITTEE

- 9.1.1) The officers of the Chapter shall constitute the Executive Committee.
- 9.1.2) The Executive Committee shall, between meetings of the Board of Directors, have all the powers and duties that the Board of Directors may be lawfully delegated. The Executive Committee cannot modify any action taken by the Board of Directors.
- 9.1.3) The President shall call such meetings of the Executive Committee as the business of the Chapter may require or as requested by three members of the Executive Committee. The time and place of such meetings shall be fixed by the President. Notice thereof shall be given to all members of the Executive Committee at least 7 days prior to the meeting unless a majority vote of the members of the Executive Committee establishes cause and waives this requirement.
- 9.1.4) A majority of the Executive Committee shall constitute a quorum at any duly called meetings of the Committee. Minutes of such meetings shall be e-mailed or mailed to all members of the Board of Directors within 10 days of the meeting. A vote to ratify actions of the Executive Committee shall be taken at the next meeting of the Board of Directors.

Section 9.2 APPOINTMENT OF COMMITTEES

The President shall nominate the chairs and members of all standing committees and special committees as may be needed to conduct the activities of The Chapter. Their appointment shall be subject to confirmation by the Executive Board.

Section 9.3 STANDING COMMITTEES

- 9.3.1 Membership and Credentials – It is the responsibility of the Membership and Credentials Committee to actively promote membership in The Association and Chapter and to generally determine membership class and eligibility for purposes of participation in Chapter activities. The Membership and Credentials Committee shall certify to the Executive Board the names of eligible voters and shall also be responsible for monitoring and tallying votes when necessary. This committee is also responsible for monitoring the Chapter’s progress in meeting Fair Share. The President-Elect shall serve as the chair of the committee.
- 9.3.2) Legislation and Education – The committee shall specifically address itself to the purpose and objectives of The Chapter through the monitoring of federal, state, and local legislation, policies, and rules and regulations as they pertain to TRIO/EOP and related programs and services. This committee will be responsible for initiating relevant research, developing position statements, and initiating calls to action to the membership. Additionally, the committee will be responsible for dissemination of information and matters pertaining to the establishment, governance, monitoring, funding, and persistence of TRIO/EOP and related programs and services. This committee will coordinate the Chapter TRIO Day activities and Policy Seminar appointments.
- 9.3.3) Public Relations and Communications – This committee shall be responsible for preparing informational and promotional materials for The Chapter. Guidance to the WAEOPP Webmaster will be provided by this committee. The WAEOPP Webmaster is an ex officio member of the committee.
- 9.3.4) Nominations/Elections – This committee shall be charged with the responsibility of seeking nominations for the Executive Board of WAEOPP and carrying out the election process.
- 9.3.5) Professional Development – This committee shall be responsible for developing and/or disseminating information concerning professional development, training, and advancement activities and opportunities, which contribute to the competency, status, and image of the Chapter members. The committee plans and conducts the annual WAEOPP Spring Conference. The committee also oversees the nomination process for the MAEOPP Emerging Leader Institute. The President, Treasurer and Secretary are by defacto members of this committee.

- 9.3.6) Scholarship – This committee shall be responsible for disseminating MAEOPP/WAEOPP scholarship information and application materials. Nominations will be screened and finalists selected.
- 9.3.7) Finance – This committee shall be responsible for monitoring all fiscal matters pertinent to WAEOPP activities and for recommending an annual budget for approval to the Executive Board. The Treasurer is an ex officio member of the committee.
- 9.3.8) TRIO Alumni – This committee shall be responsible for obtaining nominations and selecting the annual WAEOPP TRIO Achievers Award recipients. In addition, this committee shall establish and maintain a database of Wisconsin TRIO Alumni.

Section 9.4 SPECIAL COMMITTEES

Task-oriented special committees may be established from time to time as the President and the Executive Board see fit. Such committees will operate within the purposes and objectives of The Chapter, shall be specifically charged, and shall be automatically dismissed upon completion of their task.

Article 10 Chapter Records

Section 10.1 CURRENT RECORDS

- 10.1.1) The Chapter records shall include all current records, documents, reports, correspondence and related written information pertaining to Chapter business. To include; minutes of all meetings, all Board of Directors correspondence, general Board of Directors correspondence and business. All Committee reports and supporting documents. The Chapter Financial Affairs Manual; The Chapter Policies, Procedures and Practices Manual; and such other documents and written records which are customary and used by the Board of Directors and the General Assembly.
- 10.1.2) The Chapter Secretary is responsible for maintaining all such records. At the conclusion of the term of office, the Secretary is responsible for submitting to the Archives all appropriate Chapter records which were generated during the term.

Section 10.2 ARCHIVAL RECORDS

- 10.2.1) The Chapter archival records shall include the Chapter Constitution and Bylaws: The Chapter Articles of Incorporation; minutes, resolutions, and voting records of General Assembly Meetings; Board of Directors meeting minutes, reports, and operations manuals and guides; Annual Reports of the Board of Directors; records of agreements and arrangements with other organizations and individuals, committee reports; financial records and reports, tax records, and auditors' reports; reports of conferences, workshops, and seminars; lists of awardees, honorees and related recognitions; the Honorary Membership roster; appointments of any kind which are considered permanent; and such other documents, record, and information as are directed by the Board of Directors.
- 10.2.2) All records and documents normally associated with the archives of an organization shall be gathered and maintained in the Chapter Archives. The maintenance of the Archive shall be the responsibility of the Chapter Secretary.
- 10.2.3) The Board of Directors shall make whatever arrangements are appropriate and necessary to facilitate the proper storage, maintenance, and security of Chapter records and documents.

Article 11 – Rules of Order

Section 11.1 ROBERT'S RULES OF ORDER REVISED

The current edition of Robert's Rules of Order (by Sarah Corbin Robert, et al) shall be the parliamentary authority for all proceedings of the Chapter unless otherwise specified in this Constitution and Bylaws.

Robert's Rules of Order may be suspended by two-thirds vote of those members present at a meeting of the Membership and/or the Executive Board.

Section 11.2 PARLIAMENTARIAN

The President may appoint a Parliamentarian who shall serve at all General Assembly Meetings and, as required, at meetings of the Board of Directors. The Parliamentarian may serve as a member of the Legal Concerns and Constitutional Issues Committee.

Article 12 – Constitutional Amendments

Proposals to amend this Constitution and Bylaws may be initiated by the Executive Board, a standing or special committee, or any Active Professional Member. Proposals must be submitted in writing to the Executive Board.

This Constitution may be amended by an affirmative vote of at least two-thirds of the eligible members voting.

Approved November 1995, Amended November 1999, Amended June 2006.